

# Registered Email

Traditionally sending a registered letter required a trip to the Post Office, wasting valuable time. Now it's finally possible to send a registered letter without ever leaving your desk; by using Registered Email from Neopost. With proof of delivery similar to registered letter but costing just a fraction, Neopost's Registered Email can save your company both time and money.

## Tracking electronic Registered Email

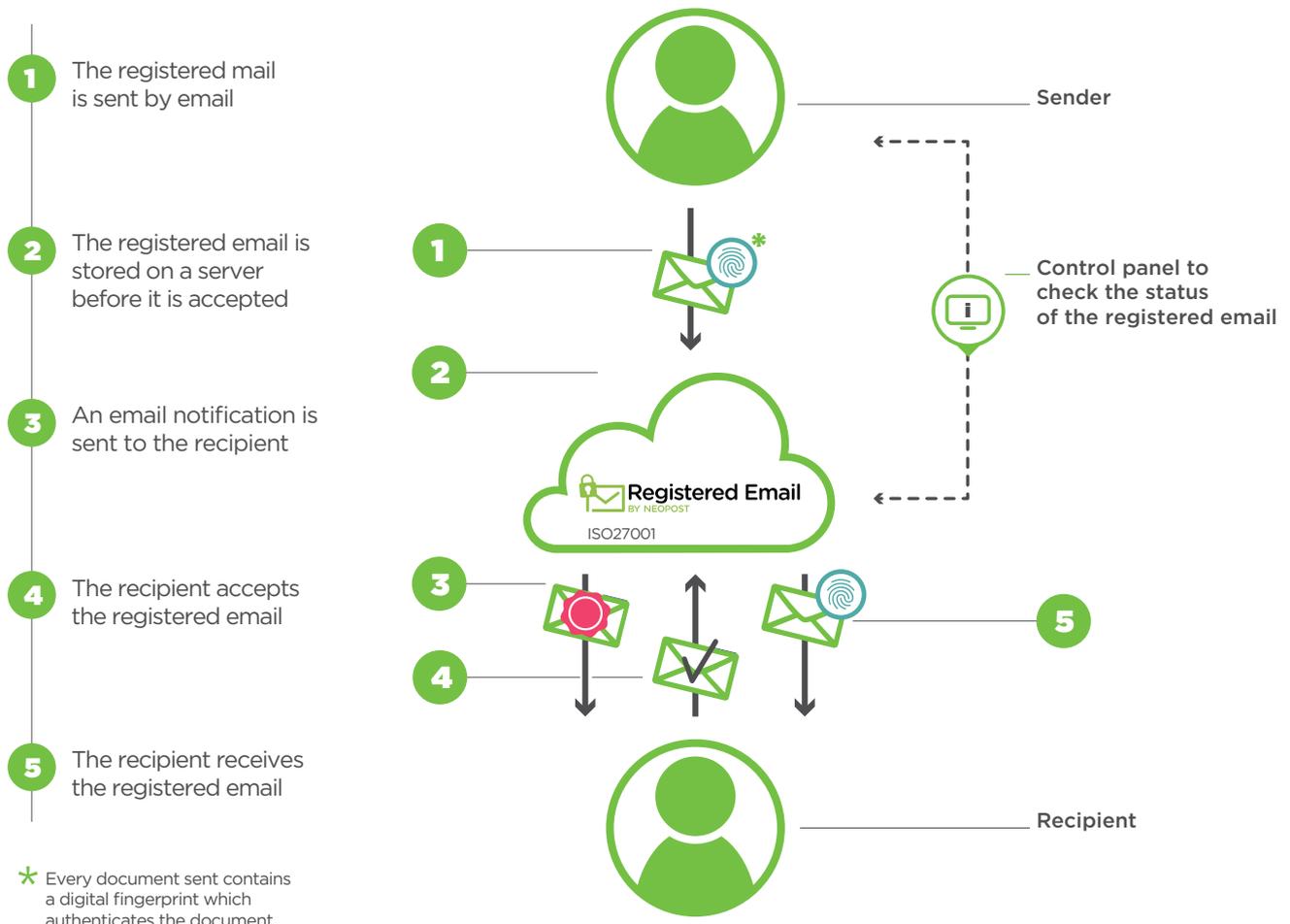
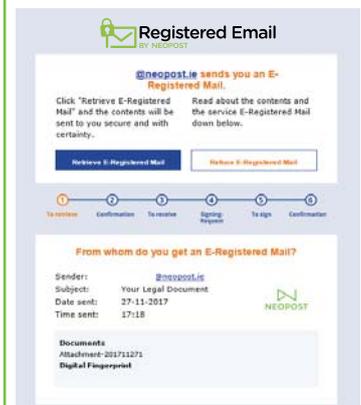
One of the big advantages of sending a Registered Email is the ability to accurately track it.

It is vital to be able to track your mail, whether it's post or email. In order to track your physical post, you have to get a unique code that is linked to your package or envelope. When you enter the code in the tracking system you will then know the status of your mail based on its last electronic check in.

With Registered Email it's much easier to track your communication and you can specify if you want to receive a notification as soon as the email has arrived at its destination. You also have the option to add a download link to your Registered Email. This unique link will let you know immediately when the Registered Email has been downloaded.

## How does it work?

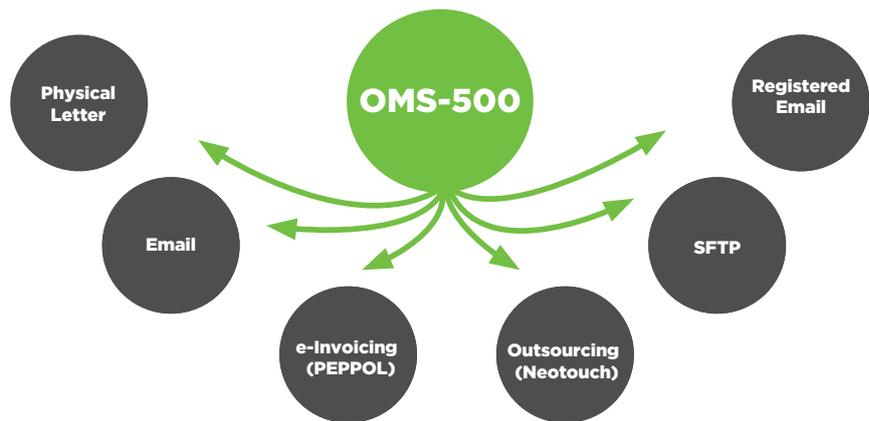
It's very simple. Thanks to OMS-500 from Neopost, just choose "Registered Email" as the sending method and that's it. The OMS software will automatically add the necessary details: attachment, description and acknowledgement of receipt.



## Omni-channel Document Management Software

Thanks to OMS-500, you can send your communication via the distribution channel desired by your clients, without having to modify your ERP system, CRM or other databases.

### OMS-500 BY NEOPOST



### Cheaper, safer, faster

Registered Email complies with European Regulation 910/2014 for identification and electronic transfers, and has the same value as a Registered Letter. It is 100% reliable, perhaps even more so than a physical letter as you are able to tell when the recipient has downloaded the document (and not simply whether or not they have received it). Finally, it reduces costs: sending electronic registered mail costs up to 30 times less than sending by post.

### Creating an electronic signature

A Registered Email is far from being a simple digital version of a physical registered letter. The Registered Email software allows you to transfer documents with an electronic signature. This therefore offers a wide range of possibilities. You can easily send contracts or transfers that require a signature by email.

### General features

- Automatic reminder to the recipient (programmable)
- Weekly report on Registered Email not received
- Administrator rights and different users
- Simplified creation of new users and control panels
- Statistical summary available for management
- Standard XML interface



### Why Choose Neopost?

Neopost is a global leader in mailing solutions, shipping services and digital communications. We believe that people are the key to business success. That's why our products and services are tailored to help your organisation improve the quality of its interactions and bring people closer together. In this age of multichannel communications, we guide and empower you to interact in new and innovative ways.

We advise you on how to create cost-cutting synergies. We deliver global coverage with a strong local presence, offering you continual support by phone, onsite or online.

Find out more at [www.neopost.ie/regemail](http://www.neopost.ie/regemail)



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